



KŪKULU KE EA A KANALOA

KAHO‘OLawe ISLAND RESERVE COMMISSION

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COMMISSION MEMBERS

NOA EMMETT ALULI, M.D.
Chairperson
CRAIG NEFF
Vice-Chair
MILTON M. ARAKAWA, A.I.C.P.
CHARLES PMK BURROWS, Ed.D.
LAURA H. THIELEN
JOHN D. WAIHE‘E, IV
AMBER NĀMAKA WHITEHEAD

Michael K. Nāho‘opi‘i
Executive Director

MINUTES OF THE MEETING

Wednesday November 5, 2008

9:00 am

Department of Land & Natural Resources
Kalanimoku Building, Land Board Conference Room
1151 Punchbowl Street
Honolulu, HI

COMMISSION MEMBERS

PRESENT: N. Emmett Aluli, Chairperson; Charles Burrows; NāmaKa Whitehead; John Waihe‘e; Craig Neff, Vice-Chair (arrived late); Milton Arakawa (arrived late); and Laura Thielen (arrived late)

KIRC STAFF: Michael Nāho‘opi‘i, Executive Director (ED); Michele McLean, Deputy Director (DD); Ka‘ōnohi Lee, Administrative Officer (AO); Rowena Somerville, Deputy Attorney General (DAG); and Nicole McMullen, Commission Coordinator (CC)

KIRC CONSULTANTS: Jean Santos, Business Consulting Resources

GUESTS: Derek J. Chow and Debbie Solis, U.S. Army Corps of Engineers; Leslie Kuloloio, Charles Kapua and Leimana DaMate, ‘Aha Kiole Advisory Council; Brad Keitt, Island Conservation; Stanton Enomoto, OHA; Manuel M. Kuloloio; Kylee Omo, PKO; Davianna McGregor, PKO; Keoni Fairbanks, PKO;

I. CALL TO ORDER

Chair Aluli called the 9th meeting for the year 2008, to order at 9:15 am followed by *Pule Na ‘Aumakua*. A quorum was established with four commissioners present.

II. APPROVAL OF AGENDA

Chair Aluli explained that some items on the agenda may be discussed in Executive Session as noted. He had commissioners and staff introduce themselves to visitors. Chair Aluli introduced Brad Keitt of Island Conservation who is serving on a KIRC working group for faunal restoration.

MOTION: Commissioner Burrows moved to approve the agenda. Commissioner Waihe‘e seconded the motion.

ACTION: Motion approved by all Commissioners present.

III. APPROVAL OF MINUTES

The Commission reviewed the draft meeting minutes from September 24, 2008.

MOTION: Commissioner Waihe‘e moved to approve the minutes. Commissioner Burrows seconded the motion.

ACTION: Motion approved by all Commissioners present.

The Commission reviewed the draft meeting minutes from August 1 and 2, 2008. Chair Aluli corrected the order of site visits on August 1, 2008 and the name of the last site visited on August 2, 2008. He asked if there had been any discussion of starting an alternative energy task force. ED Nāho‘opi‘i said that the Infrastructure Action Plan calls for a working group on the Base Camp master plan that will look at alternative energy. **Chair Aluli asked that Commissioner Burrows be involved in the working group.**

MOTION: Commissioner Burrows moved to approve the minutes with the corrections. Commissioner Waihe‘e seconded the motion.

ACTION: Motion approved by all Commissioners present.

(Commissioner Neff arrives 9:30 am)

IV. COMMUNITY and PUBLIC COMMENT

Kylee Omo presented an update of the Malama Kaho‘olawe program. She passed around a copy of the final curriculum. A few of the lesson plans need to be pilot tested. She said that they took thirty-six teachers to Kaho‘olawe with the PKO. They hope to recruit as many as 150 by next year. The teachers spent one day on Maui testing the curriculum before the access. Ms. Omo thanked KIRC staff for their support, especially Paul Higashino, Jennifer Vander Veur and Captain Lindsey. They have started gathering surveys on the workshop for feedback and demographics. They are looking at another access during the March spring break with the PKO and in June or July with the KIRC. She added that the recent access guide training was part of the vocational training and that they want to also have archaeological technician training. ED Nāho‘opi‘i said that there is funding for another access guide training and that the archaeological training will aid in mapping and documentation of sites. Ms. Omo said that ED Nāho‘opi‘i and Kapono‘ai Molitau are contacts for the program at the KIRC and there is a copy of the curriculum at Hakioawa and at the KIRC office.

Commissioner Burrows asked how they plan to make sure that teachers are committed to using the curriculum. Ms. Omo said that teachers suggested they bring their principals, because they often make the curriculum decisions. She said that the curriculum is designed so that they do not have to visit the island, but it would be a better experience. Commissioner Burrows asked how they plan to follow up with the teachers. Ms. Omo said that they have an evaluator for the program that will contact the teachers. **Chair Aluli asked that they try to recruit more Maui teachers and would like a report on the recruitment at the next meeting.** He suggested that commissioners or PKO members write letters or visit schools. Commissioner Neff asked if the teachers need to go through the school to use the program. Ms. Omo said that they can do it on their own, but need permission to miss work. Commissioner Neff then asked if there was a plan for using the access guides trained by the program. ED Nāho‘opi‘i said that they are needed to support KIRC volunteer and PKO accesses and for the Alaloa work. Commissioner Neff said that it was important that they get a commitment from the guides. Davianna McGregor said that guides sign a statement of commitment with the PKO for five years. Commissioner Neff suggested that the PKO have a meeting to develop a plan for their access guides. Chair Aluli asked if the curriculum was adaptable to the community college level, and Ms. Omo said that it was and was a good example of placed-based learning.

V. ADMINISTRATIVE BUSINESS

A. Executive Director's Report

ED Nāho'opi'i reported that he is working with Commissioner Burrows on arrangements for the Hawaiian Civic Clubs convention on Maui. They will have working group meetings that include both the KIRC and PKO. Commissioner Burrows said that it will be November 1st through 3rd, 2009 and that they could expect 50 to 100 participants. He said the majority of members he spoke to were very interested. Chair Aluli asked about a resolution, and Commissioner Burrows said that they passed a resolution in support of the KIRC in 2002.

ED Nāho'opi'i said that he has submitted two action plans for approval today and one for presentation. He is waiting for the governor's exemption for the grant specialist position. The staff participated in project management training last week conducted by representatives of the Office of Minority Health. DD McLean said that the training presented good step by step planning and would help with budgeting. ED Nāho'opi'i said that is was good information for solving problems and for the staff to take ownership of projects. He also reported that they will be receiving an intern with the Americorp program through the Division of Forestry and Wildlife at no cost to the KIRC. Chair Aluli asked for information on the internship's stipend. Commissioner Neff asked about the internship qualifications. ED Nāho'opi'i said that it has not yet been published. ED Nāho'opi'i said that they approached Maui County Council with a funding request for the Hakioawa Kitchen.

(Commissioner Thielen arrived at 10:00am)

ED Nāho'opi'i said that today begins a two-day access on enforcement, emergency response, safety and rescue including representatives from DOCARE and Maui Fire and Police departments. Chair Aluli asked that they include US Fish and Wildlife Service next time as well. Commissioner Thielen said that USFWS and NOAA handle enforcement for Papahānaumokuākea National Marine Monument. ED Nāho'opi'i said that he is working on finalizing materials for the Hakioawa Kauhale. He hopes to present the final drawings to the Commission after Makahiki. He wants to move forward with the RFP and hopes that construction can begin in late spring or early summer.

Chair Aluli asked about holiday gifting. ED Nāho'opi'i said that it would be through an individual mailing. He said that he is looking at major themes for fundraising campaigns. Chair Aluli asked that he explain donations. ED Nāho'opi'i said that donations go directly into the trust fund and can be used towards the budget for the purposes of 6K. Commissioner Neff said that he thought that donations would go in a separate account. DAG Somerville said that for now they must go into the trust fund, but they can be earmarked and are tax deductible. ED Nāho'opi'i said that they are now allowed to use funds to purchase items for revenue generation. Commissioner Burrows said that it is important for fund development that they move forward with the OHA trustees visit.

Break 10:20 – 10:30 am (Commissioner Arakawa arrives)

VI. ACTION ITEMS

A. Approval of The Palapala ‘Aelike Kahu‘Āina Stewardship Agreement with the Protect Kaho‘olawe ‘Ohana Through Its Non-Profit Corporation and Fiscal Agent Kohemalamalama O Kanaloa from November 5, 2008 through November 5, 2013

DAG Somerville said that she discussed the agreement with Davianna McGregor and Stanton Enomoto of the PKO and that it is sufficient for approval. It will need minor clarifications and amendments in the future. ED Nāho‘opi‘i said that it includes an amendment to provide UXO and Access Guide training to staff and PKO members. It has been extended a number of times. Chair Aluli said that the agreement is a major document in line with the Consent Decree of the 1970s that set up the PKO as stewards of Kaho‘olawe. Commissioner Burrows asked if it could be adapted to other interested organizations. ED Nāho‘opi‘i said that it could.

MOTION: Commissioner Arakawa moved to approve the Palapala ‘Aelike Kahu‘āina Stewardship Agreement with the Protect Kaho‘olawe ‘Ohana through its non-profit corporation and fiscal agent Kohemalamalama O Kanaloa from November 5, 2008 through November 5, 2013, as amended. Commissioner Neff seconded the motion.

ACTION: Motion approved by all Commissioners present. The agreement was signed by all commissioners.

VI. ACTION ITEMS

B. Determination of the Need to Hold Limited Meetings on the Island of Kaho‘olawe, a Location That is Dangerous to Health or Safety, Pursuant to HRS 92-3.1

Chair Aluli said that it was very helpful that the commissioners were able to go to Kaho‘olawe three months ago. He hoped to spend more time on island to work on their long term plans. He asked DAG Somerville how the request was received by the Office of Information Practices last time, and she said that it was fine. ED Nāho‘opi‘i said that they will be requesting a waiver for videotaping. Commissioner Neff asked how often the office staff went to Kaho‘olawe. ED Nāho‘opi‘i said that they had a retreat earlier this year and would like it to become an annual event.

MOTION: Commissioner Neff moved to make the following findings and determinations:

1. That it is necessary to meet on the island of Kaho‘olawe several times in the next fiscal year to do a site visit to better understand the Commission’s statutory duties, responsibilities and programs relating to the restoration and management of the Reserve;
2. That Kaho‘olawe is a location which remains dangerous to health and safety of the public due to the presence of unexploded ordnance (UXO);
3. That public attendance at the on-site inspection of Kaho‘olawe related to the Commission’s business is impracticable;
4. That the Commission will not make decisions at the meetings on Kaho‘olawe in accordance with HRS 92-3.1(b)(3); and
5. That the Executive Director:
 - a. Notice said meeting in accordance with HRS 92-7;
 - b. Provide minutes of said meetings in accordance with HRS 92-9; and
 - c. Seek the Director of the Office of Information Practice’s waiver of videotaping such meetings in accordance with HRS 92-3.1(b)(1).

Commissioner Burrows seconded the motion.

ACTION: Motion approved by all Commissioners present.

VI. ACTION ITEMS

C. Define Scope of Each Commissioner's Authority for Budget & Finance Task Force and Discussion by Business Consulting Resources on Budget Reporting and Monthly Budget and Finance Report

ED Nāho'opi'i reported that the Budget & Finance Task Force held a conference call this week. They requested adding a variance report to the packet to show any program areas out of tolerance levels. The report shows that the Operations Program exceeded the expected spending level. ED Nāho'opi'i said that the packet also contains a summary of the personnel budget and a simpler budget report showing two years of spending. Commissioner Arakawa said that he liked the breakout of personnel costs and that the budget report was a good way to track expenditures. Jean Santos said that the Commission can track spending and the task force can dig deeper, especially with fundraising. ED Nāho'opi'i said that they will be adding a column for funding committed under contract, but not yet received. Chair Aluli said that the teleconference worked well.

Chair Aluli reminded them that they were to raise \$500,000 in FY09 and they will have to know where to cut programs if it falls short. Ms. Santos said that all fund development goals will need to be revised for the current economic landscape. Commissioner Thielen said that state agencies will have less discretionary money to give. There will be freezes and more people seeking funding. Ms. Santos said that it will be hard both for government and private funding.

DAG Somerville said that they need to define the scope of the task force. Chair Aluli asked if the task force would report back to the Commission and DAG Somerville said that the scope includes discussion and presentation. **Chair Aluli said that he would like to revisit the goals of the Budget & Finance Task Force in December.**

MOTION: Commissioner Arakawa moved to define the scope of each commissioner's authority for the Budget & Finance Task Force to be: 1) Review and analyze the monthly budget reports; and 2) Review and analyze the fund development plan. Commissioner Waihe'e seconded the motion.

ACTION: Motion approved by all Commissioners present.

VI. ACTION ITEMS

D. Define Scope of Each Commissioner's Authority for Personnel Task Force

ED Nāho'opi'i read the recommended motion that defines the Personnel Task Force members authority to 1) Oversee the evaluation and development of staff and 2) Participate in recruitment process and make recommendation(s) to the full commission on viable candidate(s) for appointment to vacant positions(s) in the Executive, Administrative, or Program Management Staff position(s).

Jean Santos asked the Commission if they wanted to micromanage and said that they should focus on the ED position. Chair Aluli said that they did not want to see the staff turnover as before and that the Commission needs to have familiarity with the staff. Ms. Santos suggested that that could be done without a task force. Chair Aluli said that he sees it as participation and involvement and not micromanaging. He asked Commissioner Arakawa his opinion. Commissioner Arakawa said that he would prefer to delegate the hiring, firing and training to ED

Nāho‘opi‘i. He said that it was the ED’s responsibility to keep the Commission informed. He thought that an individual commissioner could participate in interviews. Commissioner Burrows said that he agreed with Commissioner Arakawa that commissioners could be involved in the interviewing, but that evaluation of staff should be done by the ED. He said that commissioners are too spread out with task forces.

DAG Somerville said that the task force needs to be defined. Jean Santos said that there needs to be an evaluation of the ED annually. DAG Somerville said that it could be done by the Commission as a whole. Ms. Santos said that if there is communication, there should not be problems. Chair Aluli said that the commissioners must participate and support the ED. He asked Commissioner Thielen how involved the board is at DLNR. She replied that she as chair evaluates upper management and the board helps with recruitment. Chair Aluli asked Stanton Enomoto about trustee involvement at OHA. Mr. Enomoto said that only the administrator is hired by the trustees, and Commissioner Waihe‘e replied that they had no oversight of staff.

Commissioner Whitehead suggested that, since the Commission is gaining more confidence in the ED, they reevaluate the need for the task force in six months. Commissioner Thielen suggested that any evaluation of the ED include input from the staff. Chair Aluli said that in the past, the senior staff has participated in 360 evaluations and that he thought they worked well. Ms. Santos said that she would recommend it for senior staff every two years. Commissioner Thielen said that evaluations are important even when things are going well and said that DHRD has a survey they could use.

DAG Somerville said that the task force needs to be defined. The members have already been chosen. Chair Aluli asked if positions descriptions would be reviewed by the task force. ED Nāho‘opi‘i said that new descriptions would only be needed if there was a reorganization of the staff. Chair Aluli asked about a future non-profit. DAG Somerville said that it would be separate from this task force. Jean Santos said that the recommended motion was a compromise and the task force could be revised in the future. **DD McLean suggested that the Commission revise the scope of the task force after the ED evaluation in three months.**

MOTION: Commissioner Arakawa moved to define the Personnel Task Force members authority as follows: to 1) Oversee the evaluation and development of staff and 2) Participate in recruitment process and make recommendation(s) to the full commission on viable candidate(s) for appointment to vacant positions(s) in the Executive, Administrative, or Program Management Staff position(s). Commissioner Burrows seconded the motion.

ACTION: Motion approved by all Commissioners present.

VI. ACTION ITEMS

F. Request to Approve Settlement and Release Agreement Regarding Landing Incident on June 2, 2008, in State vs. Weiser

MOTION: At 11:30 am Commissioner Waihe‘e moved to enter into Executive Session - Pursuant to HRS Chapter 92-4 & 5a (4) the Commission will resolve into executive session to consult with its legal counsel and staff on issues pertaining to the boards powers, duties, privileges, immunities, and liabilities. Commissioner Neff seconded the motion.

ACTION: Motion approved by all commissioners present.

Commissioners Aluli, Neff, Arakawa, Whitehead, Waihe'e, Thielen and Burrows, ED Nāho'opi'i, DAG Somerville, DD McLean and CC McMullen resolved into executive session.

MOTION: At 11:50 am Commissioner Whitehead reported out of Executive Session. Commissioner Waihe'e seconded the motion.

ACTION: Motion approved by all commissioners present.

VI. ACTION ITEMS

G. Determination on the Kūheia Small Boat Harbor Feasibility Study

DD McLean reviewed the background of the small boat harbor project. A reconnaissance study by the Army Corps of Engineers in 2004 assessed five harbor sites and rated Kūheia the highest. The next step would be the feasibility study at a cost of approximately \$1.2 million, half of which would come from the KIRC. The Commission requested a discussion at the staff level in May 2008. Their recommendations, as well as those of the PKO kua, are in the packets. DD McLean reported that none expressed basic support for the project and some offered alternatives. She also said that Derek Chow provided a response to their concerns that is included in the packet.

She said that one concern they have is what a decision against proceeding with the project would mean for future funding. She said that they are concerned that the 90% federal funding would only cover the navigation features and KIRC would need funding for facilities on shore. She said there was concern that a smaller scale project would not be covered under the federal funding. She said that they need to look ahead and see if they really want a harbor.

ED Nāho'opi'i commented that they have been very successful and have had a significant cost savings with the new landing craft. Chair Aluli asked if it could be used at Kūheia. ED Nāho'opi'i said that they would have to move the coral heads to land there. DD McLean commented that the EA approved the landing craft for other bays.

Derek Chow introduced himself and Project Manager Debbie Solis. He said that \$500,000 is now available for this project for the purpose of improving Kaho'olawe's transportation efficiencies. There have been numerous inquiries to reprogram this money. He said they would study whatever location is preferred. He said after they finish the study, the Commission can decide whether to continue with construction. Congress could also direct them to complete the shore facilities. The harbor could be an important feature if they plan to expand the road network.

Chair Aluli said that sometimes it is not possible to land at Honokanai'a. Kūheia would be a more direct route from Maui. Commissioner Thielen asked if the road to Kūheia was cleared. DAG Somerville said that it was, but not Navy certified. Commissioner Thielen said that she understands there would be a lot of road costs. She asked Mr. Chow if the funding could go to a different aspect of navigation, possibly more in line with the Strategic Plan. Mr. Chow said that it could as long as the end goal of the study remains to build a harbor. He commented that Senator Inouye worked very hard to get these funds and they should show them they are being put to good use.

DD McLean asked if the funding had to be 50%-50%. Ms. Solis said that they could not expend funds without the match from the KIRC. Chair Aluli asked if the funding could be used toward traditional navigation. Mr. Chow said that they could provide that data as part of the study. ED

Nāho‘opi‘i commented that the landing craft has changed their operating philosophy. They can wait until the weather clears to land. Leslie Kuloloio asked if the funding could be used for points of departure on Maui. Mr. Chow said that it could. Commissioner Burrows said that the Commission needs to discuss if it is important to have another point of entry. Commissioner Whitehead asked if a near shore ordnance study could be included. Mr. Chow said that it could. DAG Somerville suggested that the CIP Task Force make a recommendation at the next meeting on how to proceed.

MOTION: Chair Aluli moved to request additional time and continue discussion with the Army Corp of Engineers and our congressional delegation on the small boat harbor project, including the feasibility study, cost sharing agreement, and project management plan, and would go to the CIP Task Force. Commissioner Neff seconded the motion.

ACTION: Motion approved by all Commissioners present.

(Commissioner Thielen leaves)

Lunch 12:30 – 1:30 pm

VI. ACTION ITEMS

I. Approval of Action Plan for Strategic Priority #3, Infrastructure and #4, Natural Resources Restoration

ED Nāho‘opi‘i explained that a draft Infrastructure Development Action Plan was presented at the September 24 meeting. He reviewed the year by year goals and objectives of the plan and explained that the plan covers three areas, Honokanai‘a Kauhale, On-island, and Off-island. He said that immediate goals are to increase solar energy and renovate Hut 10. The recommendations of the CIP task force will be key to implementing the “village” concept suggested by the Commission. They will need input from PKO, staff, commissioners and the architects. He hoped to reduce clutter and consolidate storage while increasing alternative energy. Goals for the Kihei property include securing permits and community outreach. Another goal is to expand structures across the island to allow for more time on island for research and observation as was suggested by Aunty Pua and the Use Plan.

Commissioner Neff asked about the Hakioawa helo pad. ED Nāho‘opi‘i said that it needs to be completed very soon, but they could add it to the plan. Commissioner Burrows asked about alternative energy. ED Nāho‘opi‘i said that they are using information provided by the Maui Community College group on the benefits of maintaining a smaller grid. He wants the CIP task force to put their ideas into a drawing that can be used for fundraising. Commissioner Burrows said that UH was also interested. DD McLean said that they will start with the staff, Zapata and Commission and then send out to others for ideas.

ED Nāho‘opi‘i explained that the Restoration and Ocean Programs are both included in the Resources Management Action Plan because of the strategic goal, but that they have different guiding documents. Projects listed in the plan include the DOH grant, coastal planting, faunal restoration, NRCS soil erosion control and expanding wetlands. KIRC will depend on grants to expand these programs. If grants are not received, they will focus on maintaining what has been done. Commissioner Whitehead was still concerned about the flow of the plan and the different goals of the Restoration and Ocean Programs. She asked if the fishing hālau and the fishpond should be the focus of the Ocean Program and did not want the staff to waste their time. ED Nāho‘opi‘i replied that fishing and other traditional practices would be integrated into the

program with monitoring and that the plan and practices could be changed. **Commissioner Whitehead recommended that the plan be revised after the Cultural Plan is finished.** Commissioner Burrows asked about farming, and ED Nāho‘opi‘i replied that it is included under subsistence use, and native and Polynesian plants will also help with soil erosion control. Chair Aluli asked about the budget, and ED Nāho‘opi‘i responded that the Ocean budget for FY09 is \$298,000 and the Restoration budget is \$559,307.

MOTION: Commissioner Arakawa moved to approve the Action Plans for Strategic Priority #3, Infrastructure and #4, Natural Resources Restoration. Commissioner Burrows seconded the motion.

ACTION: Motion approved by all Commissioners present.

VI. ACTION ITEMS

J. Presentation and Approval of Draft Action Plans for Strategic Priorities and #5 – 7, Volunteer Expansion, Communications and Education, and Enforcement Improvement

ED Nāho‘opi‘i read the goals and objectives for the Volunteer Development Action Plan. He said that an important goal is to maintain a database that will match volunteer skills with the needs of the KIRC. Chair Aluli said that it was important that they layout the qualifications for stewardship organizations. ED Nāho‘opi‘i replied that there could be different levels of stewardship that would be specific and restricted. Other goals of the plan include increasing coordination of volunteers with the PKO, conducting surveys for feedback from volunteers, and creation of a priority list to improve equity among people that come to the island. Chair Aluli asked about the fees they will be charging volunteers. ED Nāho‘opi‘i said that it would be about \$100 for berthing per access. Commissioner Burrows asked how that would be differentiated for school groups. DAG Somerville said that it could be discussed as an agenda item in the future.

Next ED Nāho‘opi‘i reviewed the goals and objectives of the Communication Development Action Plan. The staff is developing media protocol to be sure media receives timely and correct information. He said that it was important to use technology, including the website, to improve communication and to promote long-term engagement from people inside and outside Hawai‘i. Updating print material and developing forums and conferences are also goals. Commissioner Burrows asked about putting curriculum on the website. ED Nāho‘opi‘i replied that they are putting KICC reports on the website now and would like to include the digital archive as part of the website. **Chair Aluli asked that they include the movie and video documentaries in the plan.**

ED Nāho‘opi‘i reviewed the Enforcement Improvement Action Plan and said that enforcement is a three-way partnership between the KIRC, DOCARE and the prosecutor’s office. They are looking into employing remote technology and volunteers in detection. He said that community involvement and public outreach are important in enforcement.

VII. PRESENTATION

A. Presentation By Leslie Kuloloio, the ‘Aha Kiole Advisory Committee Representative for Kaho‘olawe

Leslie Kuloloio gave a PowerPoint presentation with the assistance of Leimana DaMate, Community Coordinator, to update the Commission on the progress of the committee. He explained Act 212, the Aha Moku Systems Act of 2007 and how Kaho‘olawe fits into the moku system. He said that the PKO, the KIRC and the ‘Aha Kiole should be partners in maintaining the natural resources of Kaho‘olawe. He explained that natural resources should be managed by

the community, the traditional practitioners and kupuna, using the ahupua'a system. He said that the committee is working toward regulatory change and educational management programs.

Uncle Les then explained the connection of Kaho'olawe to Molokini and to the ahupua'a of Honua'ula. He said that the KIRC needs to have a program to incorporate the families of Honua'ula that traditionally frequented Kaho'olawe to share their traditional knowledge. He said that the committee's final report is due to the legislature in December. **Chair Aluli asked that Uncle Les sit with staff and if they could have a copy of his PowerPoint presentation today and from February.** He asked that he let them know how KIRC and the PKO can support them. Uncle Les said that the KIRC is focused too much on science and that traditional knowledge is needed to bring depth to their work. Chair Aluli said that they need to work out a plan to include representation of families.

VI. ACTION ITEMS

E. Discussion on the Council for Native Hawaiian Advancement Board of Director Position

Chair Aluli said that he would like more history on KIRC's participation with CNHA. AO Lee said that they began participating in CNHA conferences in 2004. KIRC has been a member for three to four years. Chair Aluli said that it was the first time that KIRC has been a member of another organization, and they need to develop a partnership and networking plan. ED Nāho'opi'i said that his purpose in joining the board of CNHA was to increase his networking ability with potential funders. It is the largest of the Hawaiian organizations and sponsors grant workshops and training that would benefit the KIRC. Commissioner Burrows said that he has been to the conferences and that CNHA's outreach has surpassed other groups. He said that he thought it was important for ED Nāho'opi'i to be on the board of CNHA for networking purposes. DAG Somerville said that he should recuse himself if any action of the board directly affects the KIRC. She also said that his participation would be on KIRC time.

Commissioner Neff asked if the ED would have to sit on the board to get the benefits. ED Nāho'opi'i said he would be closer to funders. Chair Aluli said that he had hoped they would develop relationships on their own and not be beholden to another organization. ED Nāho'opi'i said that they need to branch out or will be worse off. Commissioner Burrows said that CNHA has close contacts with other native groups. Commissioner Arakawa said that he liked the networking potential if it benefits the KIRC. Commissioner Burrows said that it was important that they continue to have exhibits and presentations at the conferences. Chair Aluli said that, before staff agrees to sit on a board, it should go through the Commission. **Commissioner Neff said that there should be a policy written for approval at the next meeting for staff participation on non-profit boards.**

VIII. PROGRAM STATUS UPDATES

The Commissioner briefly reviewed the program status updates. ED Nāho'opi'i noted the volunteer work of Attwood Makaanini.

VI. ACTION ITEMS

H. Discussion and Approval of Right of Entry Permitting Procedure

DAG Somerville explained the new permitting procedure that can be applied to volunteer accesses, research studies and open trolling to recoup costs. She reviewed the various forms included in the packet. **Commissioner Neff suggested they add places for the funding source for research projects and how the project will benefit the island.** Chair Aluli asked if researchers should be required to report back to the Commission, and DAG Somerville said that it would be a condition of the actual permit.

DAG Somerville said that, once the process is established, they will allow currently registered boats to fish for one year before obtaining a permit. She said that if a requested access does not fit the criteria and purpose of the island, then a permit will not be granted. Chair Aluli said that he would like to hear more about their plan for media access. DAG Somerville said that the permit is specific that no commercial activity, including charter boats, is allowed. ED Nāho‘opi‘i commented that permit violations are fineable. DAG Somerville said that, as custodians of the island, the KIRC can issue permits. Commissioner Arakawa commented that the county issues permits and it will put the KIRC on firmer footing. Davianna McGregor stressed the importance of preparing the public for the changes.

MOTION: Commissioner Burrows moved to approve the Right of Entry Permitting Procedure and to delegate the Executive Director the authority to implement and administer the procedure. Commissioner Neff seconded the motion.

ACTION: Motion approved by all Commissioners present.

IX. ANNOUNCEMENTS

Chair Aluli asked that a schedule of working group meetings be kept. Commission meetings will be every other month starting next year. Commissioner Neff reminded them that the staff evaluation process needs to start.

Upcoming Commission meetings:
December 10 on Maui

X. ADJOURNMENT

MOTION: Commissioner Neff moved to adjourn the meeting. Commissioner Whitehead seconded the motion.

ACTION: Motion approved by all Commissioners present.

The meeting adjourned at 4:15 p.m.